



**NORTH WEST DEVELOPMENT CORPORATION (SOC) LIMITED
NORTH WEST PROVINCE**

The North West Development Corporation (SOC) Ltd is an organization that promotes industrialization of the economy, attracting investments, promoting exports and overcoming the legacy of economic imbalances. The NWDC has the following employment opportunities:

3 x PROJECT MANAGERS

REF: 02NWDC: CEO: 2015

Duration of the contract: 12 months

Salary: Negotiable

Location : Rustenburg / Mahikeng

Requirements: • A Bachelor's degree in relevant field or equivalent qualification • Possession of a valid SA driver's license

Competencies: • At least 5 yrs experience in Project Management • Knowledge of PMBok
Excellent oral, written, problem solving skills and ability to establish priorities required • Strong interpersonal skills and client service attitude • Excellent organizational skills with strong attention to detail required • Computer literacy essential (MS Office) • 3 years of extensive project facilitation of multi-sectoral economic environment • Meeting deadlines • Ability to work under pressure

Duties: • Implement Projects in line with the strategic objectives of the NWDC • Set up systems and procedures for Project management, implementation and monitoring of the progress • Assist in preparing necessary budgets including equipment budgets and detailed implementation schedule • Prepare project progress reports describing the physical and financial progress of the program, highlighting impediments to the quality and progress of the works and remedial actions. • Develop and implement streamlined reporting processes and

procedures in line with the performance deliverables • Comply with Health and Safety Measures.

NOTE: The applicants who will be appointed will be required to enter into a Performance Contract with the employer

The North West Development Corporation (SOC) Limited is an Equal Opportunity, Affirmative Action Employer and is committed to the achievement and maintenance of diversity and equity in employment, especially in respect of race, gender and disability.

Interested candidates should submit their applications accompanied by a **comprehensive resume** (including full particulars of training, qualifications, skills, competencies and knowledge) These must be supported by certified copies of educational certificates and Identity Document. **Incomplete applications will not be considered.** Due to the huge number of applications for posts, acknowledgement of receipt of applications will not be done. We will only communicate with candidates to be invited for interviews.

Enquiries:	Mrs Poppy Lenyatsa	Tel 018-3813663-7 (up to 18 th Dec 2015)
	Mrs Gloria Tsogang	Tel 018-3813663-7 (up to 18 th Dec 2015)

Applications should be forwarded to: The Human Resource Manager, North West Development Corporation, P.O. Box 3011, Mmabatho 2735, marked for attention: Ms. Poppy Lenyatsa, 22 James Watt Crescent, Industrial Site, Mahikeng, e-mail address: **recruitment@nwdc.co.za**

Applications received after the closing date will not be accepted.

Closing date: 31 December 2015