

**PART A**

**FORMS FOR SUBMISSION OF TENDER**

TENDERER'S NAME: .....

- A) Resolution of Authority
- B) Site Inspection Certificate
- C) Price Schedule

**RESOLUTION OF AUTHORITY**

**CLEANING GARDENING AND CARETAKER SERVICES OF SITES AS PER ATTACHED SCHEDULES:**

FIRM:.....

RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE COMPANY ON .....

It was resolved that: "THAT ..... in his capacity as ..... is hereby authorised to sign tenders, negotiate and settle the terms of all agreements with principals, sub-contractors and/or any persons relating directly to contracting operations to be carried out and executed by the company" THAT the company acting through the aforesaid ..... be and is authorised to sign such agreement for and on behalf of .....

**CERTIFIED A TRUE AND EXACT COPY**

For and on behalf of

.....  
.....

**AS WITNESSES:**

- 1. .... (Signature of Company Chairperson)
- 2. ....

**SITE INSPECTION CERTIFICATE**

**CLEANING, GARDENING AND CARETAKER SERVICES OF SITES AS PER SCHEDULES ATTACHED.**

I/We hereby certify that I/We .....

..... have on this ..... day of  
..... 2018 examined the listed sites for the above-mentioned work. I/We studied the Tender Documents and I/We have made myself/ourselves familiar with all local conditions likely to influence the execution and cost of the Works for which I/We am/are submitting my/our Tender

.....  
**SIGNATURE**

**AS WITNESS:**

.....  
**(NAME IN BLOCK LETTERS)**

1) .....

.....  
**(ON BEHALF OF)**

**INVITATION TO SERVICE PROVIDERS: APPOINTMENT FOR FACILITIES MANAGEMENT AND CLEANING SERVICES IN THE BOJANALA (EAST & WEST), DR KENNETH KAUNDA AND NGAKA MODIRI MOLEMA AREAS**

**PRICE AND COSTING :**

**SCHEDULE 3: AREA 8 & 9 NGAKA MODIRI MOLEMA AND DR K**

**AREA 8: NGAKA MODIRI MOLEMA**

**AREA 8: NGAKA MODIRI MOLEMA : A STAND 3145 DEVELOPMENT HOUSE**

Area 8 :NGAKA MODIRI MOLEMA	FREQUENCY	A: STAND 3145 DEVELOPMENT HOUSE			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	6703m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	N/A			
Sweep the paving including parking bays	Daily	2153m <sup>2</sup>			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	4 550m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	Yes			
Trim all the trees and shrubs inside the specified properties	Fortnightly	Yes			
Apply top soil and fertilizer	Quarterly	Yes			
Remove garden refuse when necessary	N/A	Yes			
Water the garden	Weekly	Yes			
Clean the roof	Quarterly	N/A			

Area 8 :NGAKA MODIRI MOLEMA	FREQUENCY	A: STAND 3145 DEVELOPMENT HOUSE			
			Monthly - Price	Annually – Price	3x Years Price
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	N/A			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	N/A			
Trim grass along the fence and remove weeds on the paving	Where necessary	17 616m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	N/A			
Empty the septic tank	Quarterly	N/A			
<b>SUB TOTAL A: STAND 3145 DEVELOPMENT HOUSE</b>		<b>31 022m<sup>2</sup></b>			

**AREA 8: NGAKA MODIRI MOLEMA B: STAND 812 MMABATHO FLATS UNIT 3**

Area 8: NGAKA MODIRI MOLEMA	FREQUENCY	B: STAND 812 MMABATHO FLATS UNIT 3			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	5 991m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	135m <sup>2</sup>			
Sweep the paving including parking bays	Daily	1 600m <sup>2</sup>			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	4 392m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	Yes			
Trim all the trees and shrubs inside the specified properties	Fortnightly	Yes			
Apply top soil and fertilizer	Quarterly	Yes			
Remove garden refuse when necessary	N/A	Yes			
Water the garden	Weekly	Yes			
Clean the roof	Quarterly	N/A			
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	N/A			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	N/A			
Trim grass along the fence and remove weeds on the paving	Where necessary	14 400m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	N/A			
Empty the septic tank	Quarterly	N/A			
<b>SUB TOTAL B: STAND 812 MMABATHO FLATS UNIT 3</b>		<b>26 518m<sup>2</sup></b>			

**AREA 8: NGAKA MODIRI MOLEMA C: STAND 2403 SMALL INDUSTRIES ITSOSENG**

Area 8: NGAKA MODIRI MOLEMA	FREQUENCY	C: STAND 2403 SMALL INDUSTRIES ITSOSENG			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	200m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	N/A			
Sweep the paving including parking bays	Daily	N/A			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	9 083m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	N/A			
Trim all the trees and shrubs inside the specified properties	Fortnightly	N/A			
Apply top soil and fertilizer	Quarterly	N/A			
Remove garden refuse when necessary	N/A	Yes			
Water the garden	Weekly	N/A			
Clean the roof	Quarterly	N/A			
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	N/A			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	N/A			
Trim grass along the fence and remove weeds on the paving	Where necessary	10 021m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	N/A			
Empty the septic tank	Quarterly	N/A			
<b>SUB TOTAL C: STAND 2403 SMALL INDUSTRIES ITSOSENG</b>		<b>19 304m<sup>2</sup></b>			

**AREA 8: NGAKA MODIRI MOLEMA D: STAND 859 AND 860 ATAMELANG SHOPPING COMPLEX AND SMALL INDUSTRIES**

Area 8: NGAKA MODIRI MOLEMA	FREQUENCY	D: STAND 859 AND 860 ATAMELANG SHOPPING COMPLEX AND SMALL INDUSTRIES			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	3 494m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	N/A			
Sweep the paving including parking bays	Daily	389m <sup>2</sup>			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	3 105m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	- Yes			
Trim all the trees and shrubs inside the specified properties	Fortnightly	Yes			
Apply top soil and fertilizer	Quarterly	N/A			
Remove garden refuse when necessary	N/A	N/A			
Water the garden	Weekly	Yes			
Clean the roof	Quarterly	N/A			
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	62m <sup>2</sup>			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	Yes			
Trim grass along the fence and remove weeds on the paving	Where necessary	5 094m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	Yes			
Empty the septic tank	Quarterly	Yes			
<b>SUB TOTAL D:STAND 859 AND 860 ATAMELANG SHOPPING COMPLEX AND SMALL INDUSTRIES</b>		<b>12 144m<sup>2</sup></b>			

**AREA 8: NGAKA MODIRI MOLEMA E: Shopping Complex, Stand 1851, Lehurutshe**

Area 8: NGAKA MODIRI MOLEMA	FREQUENCY	E: Shopping Complex, Stand 1851, Lehurutshe			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	16 423m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	N/A			
Sweep the paving including parking bays	Daily	15 613 m <sup>2</sup>			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	810m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	- Yes			
Trim all the trees and shrubs inside the specified properties	Fortnightly	- Yes			
Apply top soil and fertilizer	Quarterly	Yes			
Remove garden refuse when necessary	N/A	Yes			
Water the garden	Weekly	Yes			
Clean the roof	Quarterly	N/A			
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	135.24m <sup>2</sup>			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	Yes			
Trim grass along the fence and remove weeds on the paving	Where necessary	48 220m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	Yes			
Empty the septic tank	Quarterly	Yes			
<b>SUB TOTAL E: Shopping Complex, Stand 1851, Lehurutshe</b>		<b>81 201.24m<sup>2</sup></b>			

NGAKA MODIRI MOLEMA

<b>• SUB-TOTAL AREA 8: NGAKA MODIRI MOLEMA</b>	<b>Total m<sup>2</sup></b>	Monthly - Price	Annually – Price	3x Years Price
SUB TOTAL A: STAND 3145 DEVELOPMENT HOUSE	31 022m <sup>2</sup>			
SUB TOTAL B: STAND 812 MMABATHO FLATS UNIT 3	26 518m <sup>2</sup>			
SUB TOTAL C: STAND 2403 SMALL INDUSTRIES ITSOSENG	19 304m <sup>2</sup>			
SUB TOTAL D:STAND 859 AND 860 ATAMELANG SHOPPING COMPLEX AND SMALL INDUSTRIES	12 144m <sup>2</sup>			
SUB TOTAL E: Shopping Complex, Stand 1851, Lehurutshe	81 201.24m <sup>2</sup>			
<b>SUB-TOTAL AREA 8: NGAKA MODIRI MOLEMA</b>	<b>170 189,24 m<sup>2</sup></b>			

**AREA 9: DR KENTH KAUNDA**

**AREA 9: DR KENNETH KUANDA: TLOKWE SMALL INDUSTRIES**

Area 9: NGAKA MODIRI MOLEMA	FREQUENCY	Stand 300 Potch Industrial Tlokwe			
			Monthly - Price	Annually – Price	3x Years Price
Pick up all types of litter and ensure that the area is kept clean and tidy	Daily	1 594m <sup>2</sup>			
Maintain and clean the swimming pool	Weekly	N/A			
Sweep the paving including parking bays	Daily	N/A			
Empty dustbins into the main bin	Daily	Yes			
Cut the lawn inside the specified properties when necessary	N/A	3 720m <sup>2</sup>			
Prepare and tidy of flower beds	Weekly	N/A			
Trim all the trees and shrubs inside the specified properties	Fortnightly	N/A			
Apply top soil and fertilizer	Quarterly	N/A			
Remove garden refuse when necessary	N/A	Yes			
Water the garden	Weekly	N/A			
Clean the roof	Quarterly	N/A			
Clean all gutters and down pipes	Quarterly	N/A			
Wash, clean and disinfect tiled floors, vanity slabs, wash-basins, urinals, mirrors, taps, etc. in all toilets	Daily	N/A			
Replenish soap, paper toweling and toilet paper in all toilets	Where necessary	N/A			
Trim grass along the fence and remove weeds on the paving	Where necessary	6 494m <sup>2</sup>			
Provide <b>she bin</b> liners and maintenance thereof for female toilets	Daily	N/A			
Empty the septic tank	Quarterly	N/A			
<b>SUB –TOTAL AREA 9 :Stand 300 Potch Industrial Tlokwe</b>		<b>11 808 m<sup>2</sup></b>			

NGAKA MODIRI MOLEMA

**SUMMARY TOTAL NGAKA MODIRI MOLEMA**

<b>TOTAL NGAKA MODIRI MOLEMA AND DR KENNETH KUANDA</b>	<b>Total m<sup>2</sup></b>	<b>Monthly - Price</b>	<b>Annually – Price</b>	<b>3x Years Price</b>
<b>SUB-TOTAL AREA 8: NGAKA MODIRI MOLEMA</b>	<b>170 189,.24 m<sup>2</sup></b>			
<b>SUB –TOTAL AREA 9 :Stand 300 Potch Industrial Tlokwe</b>	<b>11 808 m<sup>2</sup></b>			
<b>TOTAL</b>	<b>181 997.24 m<sup>2</sup></b>			