

NORTH WEST DEVELOPMENT CORPORATION (SOC) LTD



REQUEST FOR PROPOSALS (RFP)

NWDC/RIS002/2019

TERMS OF REFERENCE (TOR)

PROVISION OF SECURITY SERVICES AT THE NWDC BUILDINGS AND PRECINCTS FOR THE PERIOD OF THREE (3) YEARS

COMPULSORY BRIEFING: 06 MARCH 2019

CLOSING DATE: 20 MARCH 2019

TIME: 11:00 AM

DELIVERY ADDRESS:

MMABATHO BRANCH OFFICE

NWDC (SOC) LTD

30 JAMES WATT CRESCENT MAHIKENG

2745

CONTACT NUMBERS:

Work: 018 381 3663

Fax: 086 530 3265

TENDERER:

1. PURPOSE OF THE BID/TERMS OF REFERENCE

The purpose of this bid document is to **invite suitable PSIRA** (Private Security Industry Regulatory Authority) **registered security companies to offer security services to the North West Development Corporation Properties.**

2. BACKGROUND

The North West Development Corporation (NWDC) (SOC) Ltd is an established State Owned entity scheduled 3D in terms of the Public Financial Management Act (PFMA) No.1 of 1999. The North West Provincial Government (NWPG) holds 100% of the ordinary shares of NWDC. In terms of its mandate, the NWDC is established to assist in driving the economy of the Provincial Government of North West Province by delivering developmental projects efficiently and effectively, development of small businesses and promotion by identifying entrepreneurs and opportunities, providing financial services, business premises, and business support thereby influencing the small business environment positively.

Tenants of the NWDC are responsible for all security measures within the bounds of their leased premises especially in connection with the delivery and receipt of goods and the storage thereof, safekeeping and the transport of monies and valuables. However, the security service provider(s) will be expected to co-operate with, advice and assist tenants in matters of safety and security where possible, without dereliction of their overall responsibility to the management of the NWDC.

Security is a major and visible factor of the public image of the NWDC at these sites and it is imperative that the security service provider(s) and all their employees are, at all times, professional, competent and civil but firm in the performance of their laid down duties as defined in the Service Level Agreement to the benefit of the NWDC and Tenants alike.

3. PROJECT OBJECTIVES

This project is intended to achieve the following primary outcomes:

- a) Appoint a suitable security service provider to offer services to the NWDC properties mentioned in section 7.6 (locations and areas).

4. MINIMUM REQUIREMENTS AND/OR CONDITIONS

- a) Bidders are invited only from security service providers currently registered with PSIRA (Private Security Industry Regulatory Authority).
 - b) Bidders will not be limited to one cluster however, a successful bidder will not be awarded more than one (1) cluster). The clusters are listed in section 7.6 table A below.
 - c) To provide security services at the sites listed in section 7.6 table A below. Bidders must have an operating office and control room located at or close to the site/s. Bidders must have vehicles and/or quads patrolling the sites on a 24/7 basis and response vehicles within the 15km radius from the sites also available on a 24/7 basis.
 - d) Tenders must take into consideration the risk profile of the site/s and the surrounding areas.
 - e) Tender documents are accessible from the National Treasury on e-Tender www.treasury.gov.za and NWDC website www.nwdc.co.za. For those who cannot download the document will be charged a non-refundable fee of R1000.00 for printing.
 - f) The North West Development Corporation is not compelled to accept the lowest or any other tender.
 - g) Management of the NWDC may enter into price negotiation with any successful bidder.
 - h) Site Inspection/visit will be conducted by the Evaluation committee to confirm the following:
 - 1. Ownership or lease agreement for premises
 - 2. Operating Base station.
 - 3. Resources, vehicles and security equipment.
- NB: The successful bidder will be subjected to the above site inspection/visit
- i) The decision on the award or awards of the contract or contracts by the adjudicating panel and Management of the NWDC will be final and no correspondence will be entered into.
 - j) After the awarding of the tender to the successful bidder, the NWDC reserves the right to reduce and/or remove properties as listed in the document in section 7.6 table A below

5. BID VALIDITY PERIOD

The validity period of this bid is 120 days counted from the bid closing date.

6. SUPPLIER PERFORMANCE MANAGEMENT

Supplier Performance Management is viewed by the NWDC as a critical component in ensuring value for money and good relationship between the NWDC and all its suppliers / service providers.

The successful bidder shall, upon receipt of written notification of an award, be required to conclude a Service Level Agreement (SLA) with the NWDC, which will form an integral part of the supply agreement. The SLA will serve as a tool to measure, monitor and assess the supplier's performance and ensure effective delivery of service, quality and value-add to NWDC's business.

7. REQUEST FOR BIDS

7.1 Scope Of Work

The appointed security service provider shall provide well-resourced services inclusive of appropriately trained and sufficiently equipped guards to employ every lawful means to prevent loss of life, property and equipment, etc. through damage, theft, explosion, fire, sabotage and other security occurrences.

- **Access Control:** Operate an effective access control system for users and parties entering and exiting the buildings. Perform duties in line with the Control of Access to Public Premises and Vehicles Act 53 of 1985 and any other relevant legislation. All entrance points must be manned or guarded at all times or as agreed.
- **Patrolling duties:** Do regular inspections in and around the buildings including designated areas to prevent unauthorized entry/exit and ensures safety of tenants, staff, customers, visitors and vehicles.
 - ✓ Conduct patrols regularly. Intervals between the patrols should not be longer than 2 hours.
 - ✓ The time and route of the patrol must be rotated.
- To ensure that all points of entry are closed or locked after hours or when not in use, including gates, building windows and doors.
- **Guarding Duties:** Ensure that no weapons are brought into the premises. Any weapon discovered must be locked in the gun safe and a firearm's register should be completed.
- **Protection:** Deal with any unruly or threatening behavior towards tenants, staff, customers and members of the public (visitors) on the premises.

- **Courteous:** At all times be courteous and friendly to tenants, staff, customers and members of the public visiting the building.
- **Emergency Assistance:** The service provider should provide additional security guards during emergency situations.
- **Incidents Management:** Report any problem with tenants, staff, customers or visitors to Management immediately. Conduct investigations within One (1) day and submit the report within Three (3) days. This includes theft, loss and/or damages. Report all serious incidents to the control room and operating office.
- **Occurrence books:** Security personnel on site must ensure that all incidents are recorded in the occurrence book and reported to the site supervisor and relevant official at the NWDC. The book must be made available to NWDC as and when required.
- **Compliance:** Security personnel must perform their duties in line with the Control of Access to Public Premises and Vehicles Act 53 of 1985 and any other relevant legislation. PSIRA identification cards must be carried whilst on duty.
- **Firearm competency:** Firearm competency certificates (where applicable) and firearm permits (where applicable) must be provided to the NWDC. All approved security related legislation, codes of conduct and procedures must be complied with.
- **Equipment:** As a minimum requirement, each security guard on duty must be provided with handcuffs, 2-way radio, baton and torch to be supplied by the Bidder and to be carried by the guards at all times. At least two handheld metal scanners per Main Entrance, 1 x occurrence book, pen and visitors register, must also be supplied and used per building. Any other additional items/aids required by statutory legislation must be provided in addition to those mentioned above.
- **Panic buttons:** All guards must be provided with panic buttons or similar devices which will alert the Command Centre and/or operating office of any present or imminent danger.

7.2 Management

- The service provider must ensure that security personnel have relevant training and qualifications as per PSIRA grading requirements
- The service provider must be available to attend monthly meetings with the NWDC personnel and all reports to be submitted timeously;
- Complaints raised by the NWDC and tenants to be addressed as agreed;
- The management of the security service provider must ensure that all security personnel comply with the Fire Arm Control Act of 2000;
- The security personnel must wear full company uniform (company name and name tag to be visible);
- The security personnel must be sober when reporting for duty; and

- The service provider must ensure that security personnel have relevant first aid training and qualifications.

7.3 **Security Guards/Personnel: Minimum Qualifications**

- All security guards must at least have as a minimum of a Grade D PSIRA certificate;
- All Supervisors must have a minimum of Grade B PSIRA certificate and supervisory experience;
- Security guards must be able to converse, read and write in English; and
- Security guards must at all times be capable of attending to their administrative duties.

7.4 **Service Level Agreement**

The relationship between NWDC and the successful service provider will be managed through a Service Level Agreement (SLA) and proper procedures must be in place to manage, monitor and report as stipulated.

7.5 **Security Clearances**

The successful bidder shall supply and maintain a list of personnel involved on the project indicating their clearance status.

The appointed security service provider shall employ every lawful means to prevent loss of life, property and equipment, etc. through damage, theft, explosion, fire, sabotage and other security occurrences.

7.6 **Locations and Areas**

The appointed security service providers will be expected to provide services for NWDC properties at the below stated locations or areas and in accordance with the clustering as per Table A below.

Table A: Clusters

Clusters	Location of Properties	No of service providers
Cluster 1	Madikwe, Silverkrans; Ledig; Mogwase; Mabeskraal; Tlhabane; Photsaneng; Rustenburg;	One (01) service provider
Cluster 2	Garankuwa, Garankuwa Industrial Park, Mabopane, Babelegi, Babelegi Industrial Park, Temba & Marapyane	One (01) service provider
Cluster 3	Mafikeng, Mmabatho, Montshiwa, Atamelang, Itsoseng, Potchefstroom, Taung, Ganyesa & Mothibistad	One (01) service provider

7.6.1 The following are the areas where services will be required and the approximate number of guards per property, for guidance to bidders

Table B: Cluster 1 - Guards/resources per area and building: Bojanala Platinum

Area	Building Name/ Stand Number	Number of guards & grade	Shifts
Mogwase	Stand 2 Bodirelo	2 C	1 day & 1 night shift
Mogwase	Stand 40 Bodirelo	2 C	1 day & 1 night shift
Mogwase	Stand 960 Mogwase small industries	2 C	1 day & night shift
Mogwase	Stand 935 Mogwase Shopping Complex	6 C	3 day & 3 night shift
Mogwase	Stand 44 Bodirelo	2 C	2 day & 2 night shift
Mogwase	Stand 31 Bodirelo complex	2 C	1 day & 1 night shift
Mogwase	Stand 21 Bodirelo industrial park	2 C	1 day & night shift
Mogwase	Stand 37 Bodirelo industrial park	2 C	1 night & 1 day
Ledig	Stand 99035 Ledig small industries	2 C	1 night & day shift
Mabieskraal	Mabieskraal Shopping Complex	2 C	1 night & day shift
Madikwe	Madikwe complex	1 C	1 day & 1 night shift
Madikwe	Madikwe small industries	1 C	1 day & 1 night shift
Silverkrans	Silverkrans small industries	2 C	1 day & 1 night shift
Tlhabane	Stand 1141 Tlhabane Small industries	4 C	2 night & 2 day shift
Tlhabane	Stand 3477 Tlhabane	4 C	2 night & 2 day shift
Tlhabane	Stand 3669 Motortown Small industries	4 C	2 night & 2 day shift
Tlhabane	Stand 3482 Tlhabane	2 C	1 night & 1 day shift
Tlhabane	Stand 955 Tlhabane flats	2 C	1 Night & 1 day shift
Photsaneng	Photsaneng complex	2 C	1 day & 1 night shift

Table C: Cluster 2 - Guards/resources per area and building: Gauteng Province

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Babelegi	Stand 14 Babelegi and the whole of Babelegi Industrial Park	44 C	22 day & 22 night shift
Temba	Stand 4387 Temba small industries	2 C	1 day & 1 night
Marapyane	Marapyane Shopping Complex	1 C	1 night
Ga-Rankuwa	Stand 11 and the whole of Garankuwa Industrial park	28 C	14 night & 14 day shift
Ga-Rankuwa	Ga-Rankuwa Complex Zone 1	2 C	2 night shift
Mabopane	Mabopane Block A 5091	2 C	1 day & 1 night shift
Mapopane	Mabopane Block C 1609	2 C	1 day & 1 night shift
Mabopane	Stand 166 Mabopane Small Industries	2 C	2 night

Table D: Cluster 3 - Guards/resources per area and building: Ngaka Modiri Molema

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Mafikeng	Stand 2691. Head Office	2 C	1 day & 1 night shift
Mahikeng	Stand 2695 Regional Office	2 C	1 day & 1 night shift
Mmabatho	Stand 812 Mmabatho Flats	3 C	1 day & 2 night shift
Mahikeng/ Riviera Park	Stand 3738-3763 The Gables	4 C	2 day & 2 night shift
Mahikeng	Stand 1292/3 First Street Small Industries	2 C	1 day & 1 night shift. 1 weekends
Mahikeng	Mahikeng Airport	5 C	2 day & 3 night shift
Montshiwa	Stand 921 Montshiwa Small Industries	2 C	1 night shift. 1 weekends
Montshiwa	Stand 906 Montshiwa Small Industries	2 C	1 night shift. 1 weekends
Mahikeng	Stand 1307 Mahikeng Small Industries	2 C	1night shift. 1 weekends
Montshiwa	Kopanelo/ Meriting Montshiwa	3 C	1 day & 2 night
Montshiwa	Stand 3000 Mahikeng warehouse	2 C	1 day & 1 night shift
Montshiwa	Stands 2771/913 Montshiwa Small Industries	2 C	1 night shift & 1 weekends
Montshiwa	Stand 877 Montshiwa Post Office	2 C	1 night & 1 weekends
Atamelang	Stands 860/861 Atamelang Shopping complex & small industries	2 C	1 day & night shift
Itsoseng	Stand 2403 Itsoseng small industries	1 D	1 night shift
Lehurutshe	Stand 1851 Lehurutshe Shopping Complex	5 C	2 day & 3 night shift
Lehurutshe	Motswedi Small Industries	2 C	1 day & 1 night shift

Table E: Cluster 3 - Guards/resources per area and building: Dr Kenneth Kaunda

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Potchefstroom/ Tlokwe	Stand 300 Potchefstroom Small Industries	2 C	1 day & 1 night shift

Table F: Cluster 3 - Guards/resources per area and building: Dr Ruth Segomotsi Mompoti

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Taung	Stand 43 Taung Office	2 C	1 night & 1 day shift
Taung	Stands 41 & 42 Taung small industries	2 C	1 night & 1 day shift
Ganyesa	Stand 99017 Ganyesa Shopping Complex	2 C	1 night & 1 day shift
Ganyesa	Stand 99016 Ganyesa small industries	2 C	1 night & day shift

Table G: Cluster 3 - Guards/resources per area and building: Dr Ruth Segomotsi Mompoti

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Christiana	Christiana All Seasons Resorts	5 C	2 day & 3 night shift

Table H: Cluster 3 - Guards/resources per area and building: Northern Cape Province

Area	Building Name/ Stand Number	Number of guards grade	Shifts
Mothibistad	Stand 1270 Mothibistad Shopping Complex	4 C	2 day & 2 night shift
Mothibistad	Stands 6550 & 1273 Mothibistad small industries	1 C	1 night shift
Batlharos	Stand 9009 Batlharos small industries	1 D	1 night shift
Mothibistad	Stand 6549 Mothibistad Admin Offices	1 D	1 night shift

8. DURATION

8.1 The duration of the SLA shall be for a period of three (3) years.

9. SPECIAL CONDITIONS

9.1 Bidders should be in possession of a Professional Indemnity Insurance cover of a minimum of R 2,500,000.

- 9.2 The successful bidder shall upon receipt of written notification of the award, be required to conclude a Service Level Agreement (SLA) with NWDC.
- 9.3 The SLA will serve as a tool to measure, monitor and assess the suppliers' performance level and ensure effective delivery of service, quality and value add.
- 9.4 The bidder shall render all or any of the services described in the tender document and in accordance with the corporation's terms and conditions and specifications stipulated in this tender document (which shall be taken as part of, and incorporated into the Proposal at the prices inserted therein).
- 9.5 The bidder hereby agrees that the offer (unit price x quantity) herein shall remain binding upon him/her and open for acceptance by the Corporation during the validity period indicated and calculated from the closing hour and date of the Tender. The Proposal and its acceptance shall be subject to the terms and conditions contained in this tender document and subsequent Service Level Agreement.
- 9.6 The bidder furthermore confirm that he/she has satisfied himself/herself as to the correctness and validity of his/her Tender response that the price(s) and rate(s) quoted cover all the work/item(s) specified in the Tender response documents and that the price(s) and rate(s) cover all his/her obligations under a resulting contract and that he/she accept that any mistakes regarding price(s) and calculations will be at his/her own risk.
- 9.7 The bidder hereby accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on him/her under this agreement as the Principal(s) liable for the due fulfillment of this contract.
- 9.8 The successful service provider is required to source security personnel within the jurisdiction of area of operation.

10. NWDC RIGHTS

- 10.1 The NWDC reserves the right not to accept the lowest Proposal or any Proposal in part or in whole. It normally awards the contract to the Tenderer who proves to be fully capable of handling the contract and whose Proposal is technically acceptable and/or financially advantageous to the NWDC.
- 10.2 The NWDC reserves the right to award this Tender to a purely empowerment company or may award this Tender on condition that a joint venture with an

empowerment company is formed. This will be added to the criteria when evaluating the Tenders.

10.3 The NWDC reserves the right to award this Tender as a whole or in part without furnishing reasons.

10.4 The NWDC reserves the right to cancel the Terms of Reference.

10.5 NWDC reserves the right at all material times to extend the scope of work relating to this Tender to include all or some of the NWDC's Subsidiaries. Should this be the case, as a result thereof all the relevant implications will be negotiated between the NWDC and the successful service provider.

10.6 The NWDC reserves the right to appoint or not to appoint.

11. EVALUATION PROCESSES AND ADJUDICATION PROCESSES

1st STAGE- MANDATORY DOCUMENTS

Company PSIRA Certificate and CSD report.

2nd STAGE: FUNCTIONALITY

Tenders will be evaluated firstly on Functionality, those that have scored the minimum points required of the functionality will then be evaluated further in terms of the Preferential Procurement Policy and the preferential Procurement Policy Framework Act of 2017 as amended and the subsequent regulation's point system. The functionality criteria here-below will be used to evaluate proposals:

CRITERIA	DESCRIPTION	SCORES	FUNCTIONALILTY ASSESSMENT	PORTFOLIO OF EVIDENCE (POE)
Resources, vehicle, equipment and building	Capacity in terms of tools, security equipment, vehicles, radios, uniforms and building necessary to provide security services.	20	20 points: Resource schedule showing: <ul style="list-style-type: none"> ▪ Security equipment ▪ Vehicles ▪ Radios ▪ Uniforms ▪ Building including proof of ownership	Resource schedule showing: <ul style="list-style-type: none"> ▪ Security equipment ▪ Vehicles ▪ Radios ▪ Uniforms ▪ Building including proof of ownership
	Number of competent staff available to perform the services	10	10 points: Certificate accredited by PSIRA	Accredited PSIRA certificates

CRITERIA	DESCRIPTION	SCORES	FUNCTIONALILTY ASSESSMENT	PORTFOLIO OF EVIDENCE (POE)
	according to specification.			
	A clear detailed organogram outlining grading levels	15	15 points: Managers Grade A 10 points: Managers Grade B 5 points: Managers Grade C	Company organogram Managers PSIRA certificates
Experience	Bidders must indicate work done including number in years of experience in similar projects.	20	5 points: 1-4 years 10 points: 4-6 years 20 points: 6-10 more years	Testimonial letter on the clients letterhead in similar projects
	Number of testimonials of service from clients	10	3 points: 1 - 3 testimonials 5 points: 4 - 5 testimonials 10 points: 6 testimonials and more.	Testimonial letter on the clients letterhead in similar projects
Financial Capacity	Indication of Financial Stability of the organization (Audited Financial Statements and Bank Statements as well as the bank rating letter with a bank stamp)	15	Bank ratings: Grade A: 15 points Grade B: 10 points Grade C: 05 points Grade D: 03 points	Bank Rating letter not more than (3) three month old
Local Skills/Services (i.e. within the North West Province)	Describe fully in your proposal locally sourcing of skills /services	10	3 points = 1 -3 of local personnel 5 points = 4-7 of local personnel 10 points = 8 or more local personnel	Skills transfer plan

Minimum qualifying points for Functionality to advance to the next stage of evaluation, which is the Preferential Point System is to 70 points provided that all prescribed FICA documents below are submitted.

3rd STAGE: PREFERENTIAL POINT SYSTEM - PRICE AND B- BBEE - 80/20 or 90/10
Preferential Preferential Procurement Framework of 2017:

CRITERIA	DESCRIPTION	PRICE (Points)-	B-BBEE (Points)
Fee to be charged (Price) and B-BBEE Level	80/20 preference point system for acquisition of goods or services for Rand value equal to or above R30 000 and up to R50 million	80	20
	90/10 preference point system for acquisition of goods or services for Rand value above R50 million	90	10

Price Quotation Response Requirements: Bidders are required to quote in line with the schedule of sites as indicated above

11. REPORTING

11.1 Upon appoint the service provider will be required to produce weekly and monthly progress report including challenges, immerging risks and shall be submitted to the Property Manager;

11.2 Payments shall be made as per approved payment schedule.

12. COMPULSORY BRIEFING SESSION

A compulsory site briefing is scheduled as follows:

Date: 06 March 2019

**Venue: Mmabatho Branch Boardroom
30 JAMES WATT CRESCENT MAHIKENG**

Time: 10h00

13. COLLECTION OF BID DOCUMENTS

Bid documents are available on the National Treasury www.treasury.gov.za website under e-tenders, tender opportunities and NWDC website www.nwdc.co.za

14. CLOSING DATE OF SUBMISSIONS

Completed Tenders one i.e. One (1) Original description and One (1) copy must be sealed together marked Bid number and thereof must be hand delivered or couriered and dropped in the tender box at the NWDC Regional Office, 30 James Watt Crescent, Industrial Site, Mahikeng.

Tenders must reach the above address **on or before the 20 March 2019 @ 11:00**. No Electronic, Email or Faxed proposals will be accepted. All costs related to the preparation of the tender shall be carried by the proposer.

16. OPENING OF BID DOCUMENTS

Kindly note that bid documents will be opened on **20 March 2019 @ 11:00** and applicants are invited to attend.

Venue: North West Development Corporation
Mmabatho Board Room
30 James Watt Crescent
Industrial Site
Mafikeng
2745

17. REASONS FOR DISQUALIFICATION

The NWDC reserves the right to disqualify any bid document which does any of the following, and such disqualification may take place without prior notice to the bidder.

- 17.1 bids which failed to comply with the specifications of this document as outlined on this bid document;
- 17.2 submission of the required FICA and additional documentation as outlined on the table below;
- 17.3 bid which submitted incomplete information and documentation according to the requirements of this bid document;
- 17.4 bid which submitted information that is fraudulent, factually untrue or inaccurate information;
- 17.5 bid which received information not available to other vendors through fraudulent means; and/or
- 17.6 Bids which do not comply with mandatory requirements as stipulated in this bid document.

19. MANDATORY DOCUMENTS TO BE INCLUDED IN THE TENDER SUBMISSION

Authenticated copies are permissible		
No	Document	Checked
1	Company profile which details experience and capability of company	
2	Proof of Business Address or lease agreement for premises	
3	Company registration (CIPC)	
4	Original valid SARS Tax Clearance Certificate	
5	VAT Registration(if applicable)	
6	Labour Relations Compliance (UIF,PAYE & WCA)	
7	Valid B-BBEE certificate or Sworn Affidavit	
8	ID Documents certified	
9	Original Banking letter with bank rating (not more than three months old)	
11	Current contracts and references (Testimonial letters)	
12	Valid PSIRA Certificate of the Company tendering-Compulsory	
13	Proof of professional indemnity cover of a minimum of R2 500,000	
13	SBD 1 – Invitation to Bid	
14	SBD 2 – Tax Clearance Certificate	
15	SBD 3.1 – Firm Pricing Schedule	
16	SBD 4 – Declaration of Interest	
17	SBD 6.1 - Preference Points Claim Form	
18	SBD 8 – Declaration of Bidders Supply Chain Practices	
19	SBD 9 - Certificate of Independence	

- Please Tick (√) if available and (X) if not available.
- Tax Clearance Certificate must be valid at time of submitting this bid document.
- In case of a Consortium, Joint Venture or Subcontractor, the documents listed above must be submitted for each Consortium/JV member or subcontractor, certified copy of a relevant agreement and a consolidated B-BBEE certificate as a legal entity.
- Only SANAS or SWORN AFFIDAVIT B-BBEE certificates shall be accepted
- It must be noted that the evaluation of the proposal will be conducted in line with the scope of work indicated in this document.
- Non-submission of the above documents will render this tender invalid.
- Verification of the following documentation of respective bidders will be done: CIPC,CSD and PSIRA certificates

Failure to complete and certify applicable forms will automatically disqualify a tender

The North West Development Corporation is not compelled to accept the lowest or any other tender. Tenders should remain valid for a period of 120 days after the closing date. Tenders not meeting specifications, evaluations criteria and requirements as specified in this invitation, will be automatically disqualified

20. ENQUIRIES

Enquiries may be directed to the following persons:

Scope/Terms of Reference	Tender/Bid Document
Anthony Mmutle Tel: (018) 381-3663 Email: anthonym@nwdc.co.za	Mmapula Pholoana Tel: (018) 381-3663 Email: mmapulap@nwdc.co.za

21. ANNEXURES:

- Annexure 1 - Cluster 1: Bojanala Platinum Pricing schedule
- Annexure 2 - Cluster 2: Gauteng Province Pricing schedule
- Annexure 3 - Cluster 3: Ngaka Modiri Molema Pricing schedule

BOJANALA PLATINUM

PART A

FORMS FOR SUBMISSION OF TENDER

TENDERER'S NAME:

- A) Resolution of Authority
- B) Site Inspection Certificate
- C) Price Schedule

BOJANALA PLATINUM

RESOLUTION OF AUTHORITY

SECURITY SERVICES OF SITES AS PER ATTACHED SCHEDULES:

FIRM:.....

RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE COMPANY ON

It was resolved that: "THAT in his capacity as is hereby authorised to sign tenders, negotiate and settle the terms of all agreements with principals, sub-contractors and/or any persons relating directly to contracting operations to be carried out and executed by the company" THAT the company acting through the aforesaid be and is authorised to sign such agreement for and on behalf of

CERTIFIED A TRUE AND EXACT COPY

For and on behalf of

.....
.....

AS WITNESSES:

- 1. (Signature of Company Chairperson)
- 2.

BOJANALA PLATINUM

SITE INSPECTION CERTIFICATE

SECURITY SERVICES OF SITES AS PER SCHEDULES ATTACHED.

I/We hereby certify that I/We

..... have on this day of
..... 2018 examined the listed sites for the above-mentioned work. I/We studied the Tender Documents and I/We have made myself/ourselves familiar with all local conditions likely to influence the execution and cost of the Works for which I/We am/are submitting my/our Tender

.....
SIGNATURE

AS WITNESS:

.....
(NAME IN BLOCK LETTERS)

1)

.....
(ON BEHALF OF)

PRICING SCHEDULE OF CLUSTER 1: BOJANALA PLATINUM

INVITATION TO SERVICE PROVIDERS: APPOINTMENT FOR SECURITY SERVICES IN THE BOJANALA PLATINUM

BOJANALA PLATINUM : MADIKWE, SILVERKRAANS, LEDIG, MABESKRAAL, MOGWASE, TLHABANE, PHOTSANENG & RUSTENBURG

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3 YEARS
Stand 2 Bodirelo	Mogwase	2C	1 day & 1 night shift			
Stand 40 Bodirelo	Mogwase	2C	1 day & 1 night shift			
Stand 960 Mogwase Small Industries	Mogwase	2C	1 day & night shift			
Stand 935 Mogwase Shopping Complex	Mogwase	6C	3 day & 3 night shift			
Stand 44 Bodirelo	Mogwase	2C	2 day & 2 night shift			
Stand 31 Bodirelo Complex	Mogwase	2C	1 day & 1 night shift			
Stand 21 Bodirelo Industrial Park	Mogwase	2C	1 day & night shift			
Stand 37 Bodirelo Industrial Park	Mogwase	2C	1 night & 1 day			
Stand 99035 Ledig Small Industries	Ledig	2C	1 night & day shift			
Mabeskraal Shopping Complex	Mabeskraal	2C	1 night & day shift			
Madikwe Shopping Complex	Madikwe	1C	1 day & 1 night shift			

ANNEXURE 1

BOJANALA PLATINUM

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3 YEARS
Madikwe Small Industries	Madikwe	1C	1 day & 1 night shift			
Silverkraans Small Industries	Silverkraans (Tlokweng)	2C	1 day & 1 night shift			
Stand 1141 Tlhabane Small Industries	Tlhabane	4C	2 night & 2 day shift			
Stand 3477 Tlhabane	Tlhabane	4C	2 night & 2 day shift			
Stand 3669 Motor Town Small Industries	Tlhabane	4C	2 night & 2 day shift			
Stand 3482 Tlhabane	Tlhabane	2C	1 night & 1 day shift			
Stand 955 Tlhabane Flats	Tlhabane	2C	1 Night & 1 day shift			
Photsaneng Complex	Photsaneng	2C	1 day & 1 night shift			
TOTAL : CLUSTER 1 – BOJANALA PLATINUM						

GAUTENG PROVINCE

PART A

FORMS FOR SUBMISSION OF TENDER

TENDERER'S NAME:

- A) Resolution of Authority
- B) Site Inspection Certificate
- C) Price Schedule

RESOLUTION OF AUTHORITY

SECURITY SERVICES OF SITES AS PER ATTACHED SCHEDULES:

FIRM:.....

RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE COMPANY ON

It was resolved that: "THAT in his capacity as is hereby authorised to sign tenders, negotiate and settle the terms of all agreements with principals, sub-contractors and/or any persons relating directly to contracting operations to be carried out and executed by the company" THAT the company acting through the aforesaid be and is authorised to sign such agreement for and on behalf of

CERTIFIED A TRUE AND EXACT COPY

For and on behalf of

.....
.....

AS WITNESSES:

1. (Signature of Company Chairperson)

2.

SITE INSPECTION CERTIFICATE

SECURITY SERVICES OF SITES AS PER SCHEDULES ATTACHED.

I/We hereby certify that I/We

..... have on this day of
..... 2018 examined the listed sites for the above-mentioned work. I/We studied the Tender Documents and I/We have made myself/ourselves familiar with all local conditions likely to influence the execution and cost of the Works for which I/We am/are submitting my/our Tender

.....
SIGNATURE

AS WITNESS:

.....
(NAME IN BLOCK LETTERS)

1)

.....
(ON BEHALF OF)

PRICING SCHEDULE OF CLUSTER 2: GAUTENG PROVINCE

INVITATION TO SERVICE PROVIDERS: APPOINTMENT FOR SECURITY SERVICES IN THE GAUTENG PROVINCE

GAUTENG PROVINCE : BABELEGI; TEMBA; MARAPYANE; GA-RANKUWA AND MABOPANE

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3 YEARS
Stand 14 Babelegi and the whole of Babelegi Industrial Park	Babelegi	44 C	22 day & 22 night shift			
Stand 4387 Temba small industries	Temba	2 C	1 day & 1 night			
Marapyane Shopping Complex	Marapyane	1 C	1 night			
Stand 11 and the whole of Garankuwa Industrial park	Ga-Rankuwa	28 C	14 night & 14 day shift			
Ga-Rankuwa Complex Zone 1	Ga-Rankuwa	2 C	2 night shift			
Mabopane Block A 5091	Mabopane	2 C	1 day & 1 night shift			
Mabopane Block C 1609	Mabopane	2 C	1 day & 1 night shift			
Stand 166 Mabopane Small Industries	Mabopane	2 C	2 night			
TOTAL : CLUSTER 2 – GAUTENG PROVINCE						

PART A

FORMS FOR SUBMISSION OF TENDER

TENDERER'S NAME:

- A) Resolution of Authority
- B) Site Inspection Certificate
- C) Price Schedule

RESOLUTION OF AUTHORITY

SECURITY SERVICES OF SITES AS PER ATTACHED SCHEDULES:

FIRM:.....

RESOLUTION PASSED BY THE BOARD OF DIRECTORS OF THE COMPANY ON

It was resolved that: "THAT in his capacity as is hereby authorised to sign tenders, negotiate and settle the terms of all agreements with principals, sub-contractors and/or any persons relating directly to contracting operations to be carried out and executed by the company" THAT the company acting through the aforesaid be and is authorised to sign such agreement for and on behalf of

CERTIFIED A TRUE AND EXACT COPY

For and on behalf of

.....
.....

AS WITNESSES:

- 1. (Signature of Company Chairperson)
- 2.

SITE INSPECTION CERTIFICATE

SECURITY SERVICES OF SITES AS PER SCHEDULES ATTACHED.

I/We hereby certify that I/We

..... have on this day of
..... 2018 examined the listed sites for the above-mentioned work. I/We studied the Tender Documents and I/We have made myself/ourselves familiar with all local conditions likely to influence the execution and cost of the Works for which I/We am/are submitting my/our Tender

.....
SIGNATURE

AS WITNESS:

.....
(NAME IN BLOCK LETTERS)

1)

.....
(ON BEHALF OF)

CLUSTER 3**INVITATION TO SERVICE PROVIDERS: APPOINTMENT FOR SECURITY SERVICES IN MAFIKENG, MMABATHO, MONTSHIWA, ATAMELANG, ITSOSENG, POTCHEFSTROOM, TAUNG, GANYESA & MOTHIBISTAD.****AREA: NGAKA MODIRI MOLEMA**

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3 YEARS
Stand 2691. Head Office	Mafikeng	2 C	1 day & 1 night shift			
Stand 2695 Regional Office	Mahikeng	2 C	1 day & 1 night shift			
Stand 812 Mmabatho Flats	Mmabatho	3 C	1 day & 2 night shift			
Stand 3738-3763 The Gables	Mahikeng/ Riviera Park	4 C	2 day & 2 night shift			
Stand 1292/3 First Street Small Industries	Mahikeng	2 C	1 day & 1 night shift. 1 weekends			
Mahikeng Airport	Mahikeng	5 C	2 day & 3 night shift			
Stand 921 Montshiwa Small Industries	Montshiwa	2 C	1 night shift. 1 weekends			
Stand 906 Montshiwa Small Industries	Montshiwa	2 C	1 night shift. 1 weekends			
Stand 1307 Mahikeng Small Industries	Mahikeng	2 C	1 night shift. 1 weekends			
Kopanelo/ Meriting Montshiwa	Montshiwa	3 C	1 day & 2 night			
Stand 3000 Mahikeng warehouse	Montshiwa	2 C	1 day & 1 night shift			
Stands 2771/913 Montshiwa Small Industries	Montshiwa	2 C	1 night shift & 1 weekends			

ANNEXURE 3

NGAKA MODIRI MOLEMA

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3 YEARS
Stand 877 Montshiwa Post Office	Montshiwa	2 C	1 night & 1 weekends			
Stands 860/861 Atamelang Shopping complex & small industries	Atamelang	2 C	1 day & night shift			
Stand 2403 Itsoseng small industries	Itsoseng	1 D	1 night shift			
Stand 1851 Lehurutshe Shopping Complex	Lehurutshe	5 C	2 day & 3 night shift			
Motswedi Small Industries	Lehurutshe	2 C	1 day & 1 night shift			
SUB TOTAL : NGAKA MODIRI MOLEMA DISTRICT AREA						

ANNEXURE 3

NGAKA MODIRI MOLEMA

AREA: DR KENNETH KAUNDA DISTRICT MUNICIPALITY

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3YEARS
Stand 300 Potchefstroom Small Industries	Potchefstroom/ Tlokwe	2 C	1 day & 1 night shift			
SUB TOTAL: DR KENNETH KAUNDA						

AREA: DR RUTH SEGOMOTSO MOMPATI

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3YEARS
Stand 43 Taung Office	Taung	2 C	1 night & 1 day shift			
Stands 41 & 42 Taung small industries	Taung	2 C	1 night & 1 day shift			
Stand 99017 Ganyesa Shopping Complex	Ganyesa	2 C	1 night & 1 day shift			
Stand 99016 Ganyesa small industries	Ganyesa	2 C	1 night & day shift			
Christiana All Seasons Resorts	Christiana	5 C	2 day & 3 night shift			
SUB TOTAL : DR RUTH SEGOMOTSO MOMPATI						

ANNEXURE 3

NGAKA MODIRI MOLEMA

AREA: NORTHERN CAPE PROVINCE

DESCRIPTION OF SITE AND STAND NUMBER	LOCATION / AREA	NUMBER OF GUARDS	SHIFTS	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3YEARS
Stand 1270 Mothibistad Shopping Complex	Mothibistad	4 C	2 day & 2 night shift			
Stands 6550 & 1273 Mothibistad small industries	Mothibistad	1 C	1 night shift			
Stand 9009 Batlharos small industries	Batlharos	1 D	1 night shift			
Stand 6549 Mothibistad Admin Offices	Mothibistad	1 D	1 night shift			
SUB TOTAL : NORTHERN CAPE PROVINCE						

PRICING SCHEDULE SUMMARY OF CLUSTER 3 AREA

AREA	MONTHLY PRICE	ANNUAL PRICE	TOTAL PRICE FOR 3YEARS
SUB TOTAL: Ngaka Modiri Molema District			
SUB TOTAL: Dr Kenneth Kaunda District			
SUB TOTAL: Dr Ruth Segomotso Mompoti			
SUB TOTAL: Northern Cape Province			
TOTAL AREA: CLUSTER 3			